



William S. Hart Union High School District

GUIDELINES FOR DMV CLEARANCE

All adults, employees, volunteers, or parents must have a DMV clearance performed by Transportation if they are driving a District vehicle, a District-rented vehicle carrying students, or using their personal vehicle to carry students other than their own children to District events, trips, and competitions. Parents who are only driving their own children do not have to be cleared by DMV.

Students who are driving themselves, or are driving other students with parental consent, do not have to be cleared by DMV. Students may be allowed to drive directly to events that occur one hour after the student day within the Hart District.

Proof of insurance must be provided if personal vehicles are being used.

- The Hart District follows the California Vehicle Code (Section 16020 eVC). The vehicle owner's insurance is primary in case of an incident/accident.
- The Hart District's liability insurance does not cover damage to private vehicles or injuries to the driver or passengers, but merely protects the Hart District in the event of a claim of negligence in organizing the trip.

Driver clearance is valid for the current school year and will expire on JULY 1.

VEHICLE GUIDELINES FOR TRANSPORTING STUDENTS:

- All occupants must wear a seatbelt,
- Private vehicles must be registered in California and be in proper mechanical condition.
- The number of passengers, including the driver, may never exceed the capacity for which the vehicle was designed and cannot have seating space for any more than 8 people including the driver.

Volunteer Drivers will be provided with copies of signed permission slips for each student they are transporting - please keep these copies with you at all times during the trip.

Volunteer Drivers: Please keep top portion of this form for your records.

VOLUNTEER DRIVER APPLICATION CHECKLIST: _

Photocopy of valid CALIFORNIA DRIVER LICENSE _

Photocopy of valid PROOF OF INSURANCE CARD

_ Completed VOLUNTEER DRIVER INFORMATION Form

_ Completed PARTICIPATION OF DISTRICT VOLUNTEER IN FIELD TRIP ACTIVITY
ASSUMPTION OF RISK AND MEDICAL TREATMENT AUTHORIZATION Form

I have read and understand the guidelines for transporting students:

Signature

Printed Name

Date

Distribution: Applicant (Upper Section) • School Site/Dept (Lower Section)

21515 Centre Pointe Parkway, Santa Clarita, California 91350-2948.661259-0033. FAX 661259-4821 Updated



William S. Hart Union High School District

PARTICIPATION OF DISTRICT VOLUNTEER IN FIELD TRIP ACTIVITY ASSUMPTION OF RISK AND MEDICAL TREATMENT AUTHORIZATION

Name: _____ School/Dept: _____

Last First MI

Destination Nature of Activity: _____
(Please be specific, e.g., Attend Concert at UCLA)

Purpose of Your Attendance: _____
(Chaperone, etc.)

Depart Date: _____ Time: _____ Return Date: _____ Time: _____

As provided for in California Education Code Section 35330, I agree to hold the William S. Hart Union High School District ("District"), its officers, employees and agents harmless from any and all liability and claims arising out of or in connection with my participation in this activity. This waiver, however, shall not apply to any injuries or damages that arise solely out of the negligence of employees or agents of the District.

In the event of any illness or injury, I hereby consent to whatever x-ray, examination, anesthetic, medical, dental or surgical diagnosis and/or treatment, transportation, and hospital care from a licensed physician and/or surgeon as deemed Necessary for my safety and welfare. It is understood that the resulting expenses will be the responsibility of the Participant.

Signature Date

Address: _____
Street City State Zip

Contact #s: _____
Home Work Cell Other

Health Insurance Company: _____ Policy Number: _____

In the event of illness or accident, please notify:

Name: _____ Relationship: _____

Address: _____
Street City State Zip

Contact #s: _____
Home Work Cell Other

If there are any special medical instructions, please attach an explanation to this sheet and check appropriate box below:

- Instructions attached
- No instructions attached

Distribution: (1) School Administrator. (1) Requesting Teacher/Coach. (1) Applicant



William S. Hart Union High School District

VOLUNTEER DRIVER APPLICATION

VALID FOR THE-CURRENT SCHOOL YEAR ONLY; EXPIRES JULY 1

To be completed by drivers transportin2 students (other than your own children) on any school-connected event.

A. DRIVER INFORMATION

Name:	_____			District Employee:	Yes No
	Last	First	MI		
Address:	_____				
	Street	City	State	Zip	
Contact #s:	_____				
	Home	Work	Mobile	Other	
CA Driver License #:	_____		CA Driver License Exp Date:	_____	
Date of Birth:	_____				

*** ATTACH A CURRENT COpy OF CA DRIVER LICENSE***

B. TRIP INFORMATION

School/Dept:	_____	Sport/Activity:	_____
Destination:	_____	Depart Date:	_____
		Return Date:	_____

C. VEHICLE INFORMATION

District Vehicle:	(Available to DISTRICT EMPLOYEES only.	Section C not required; proceed to Section D)
Personal Vehicle:	Vehicle License #: _____	Make: _____
	Model: _____	Year: _____
Auto Insurance Company:	Policy #: _____	Exp Date: _____
Limits of Liability:	\$ _____	\$ _____

*** ATTACH A CURRENT COPY OF PROOF OF INSURANCE ***

D. AUTHORIZATION

THE DISTRICT REQUIRES THAT WE INFORM YOU OF THE FOLLOWING:

The Hart District follows the California Vehicle Code (Section 16020 CVC). The vehicle owner's insurance is primary in case of an incident/accident

The Hart District's liability insurance does not cover damage to private vehicles or injuries to the driver or passengers, but Merely protects the Hart District in the event of a claim of negligence in organizing the trip.

- Drivers of private vehicles must have a currently valid California driver license.
- Drivers shall carry liability insurance with limits in accordance with California law.
- Private vehicles must be registered in California and be in proper mechanical condition.
- The number of passengers, including the driver, should never exceed the capacity for which the vehicle was designed And cannot have seating space for any more than 8 people, including the driver. Each occupant riding in the vehicle Must wear a seat belt as required by law.
- Students must obtain written consent from their parent/guardian to participate in this trip.

I certify that the information given on this form is true and correct to the best of my knowledge. I have read and Understand the information provided above.

I GIVE MY PERMISSION TO ALLOW THE WILLIAM S. HART UNION HIGH SCHOOL DISTRICT TO OBTAIN MY MOTOR VEHICLE RECORD FROM THE DEPARTMENT OF MOTOR VEHICLES.

Applicant Signature

Date

Principal/Site Administrator Signature (required)

Date

YOU MAY NOT DRIVE FOR ANY DISTRICT ACTIVITY UNTIL YOU HAVE RECEIVED NOTIFICATION OF DRIVER CLEARANCE

Distribution: Transportation (white) • School/Site Administrator (yellow) • Applicant (pink)